DIVIISION OF PURCHASES AND SUPPLY P. O. BOX 1199 RICHMOND, VIRGINIA 23218-1199

NOTICE OF CONTRACT RENEWAL

1.	DATE
2.	COMMODITY NAME
3.	CONTRACT NUMBER
4.	CONTRACT PERIOD
5.	SUPERSEDES 3000-50
6.	AUTHORIZED USERSState Agencies and Other Public Bodies
7.	CONTRACTORS' FEIN NUMBER
8. 9.	CONTRACTOR
0.	E-mail: stevetedder@sheehy.com
10.	TERMSNet 30
11.	DELIVERY
12.	F.O.BRichmond, Virginia
13.	PRICES AND OPTIONS See Attached
14.	FOR FURTHER CONTRACT INFORMATION CONTACT: Joe Dagra, VCO Phone (804) 786-3858 E-mail: Joe.Dagra@dgs.virginia.gov
15.	ADDITIONAL COPIES OF CONTRACTS AND ANY ASSOCIATED CONTRACT CHANGES MAY BE VIEWED AND PRINTED AT THE DPS WEBSITE: www.dgs.state.va.us/dps .
16.	NOTICE TO ALL STATE AGENCIES: This contract is the result of a competitive bid program and its use is mandatory for all State Agencies (unless otherwise indicated in item 6 above) in the purchase of any commodity listed herein. If the commodity or services available under this contract cannot be used by an agency, a request to purchase other goods or services of a similar nature shall be submitted to the appropriate DGS/DPS contract/purchase officer for approval. A complete and factual written justification is necessary to support the request. Refer to Section 13.7a of the Agency Procurement and Surplus Property Manual.
17.	Note: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.
	Joe Dagra
	Ву:

JOE DAGRA / Fleet Contract Officer

<u>INSTRUCTIONS</u>

- 1. Purchase orders will be submitted to the contractor via the Commonwealth of Virginia's electronic procurement system, also known as Eva. The orders will be governed by this agreement and the terms and conditions contained in the separate agreement for participation in Eva executed by the contractor. If this contract is authorized for use by localities, Virginia cities, counties, town and political subdivisions may use this contract only if the orders are placed through Eva.
- 2. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia city, county, town or political subdivision.
- 3. Any complaint as to quality, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to the Division of Purchases and Supply for handling with the contractor. Form "Complaint to State Vendor" (DGS-41-024), by which to facilitate the notification of the contractor and this office of complaints, is available from the Division of Purchases and Supply website www.dgs.state.va.us (Click on DPS icon, click on DPS forms).
- 4. Renewals. One (1) one year renewals remain. The decision as to whether to exercise the next renewal option will be made by the contract officer approximately four to six months in advance of the expiration date of the current term.
- 5. Any changes whether for increases or decreases in pricing, delivery terms or additional options must be approved by the Division of Purchases and Supply in advance of issuance of the purchase order. Disputes between the ordering agency and the vendor will be resolved in accordance with the terms of the contract and any change orders/renewals unless prior approval was granted by DPS.
- 6. This contract was bid by the vendor with the understanding that the dealer is not required to maintain an inventory of vehicles for this contract. The dealer factory orders the vehicles. Thus, purchasers are encouraged to order vehicles early in the contract cycle. The order cut-off date is the last date that a dealer can order a vehicle. This date is some times adjusted by the manufacturer due to production changes. Please check the order cut-off date before ordering.
- 7. If you need to cancel an order, cancel it early in the process. After a vehicle has been on order for a short time, (usually about 10 days), the manufacturer will not accept a cancellation.

<u>VIRGINIA STATE POLICE</u> MARKED POLICE CAR SPECIFICATIONS FOR 2006

This specification is for 2006 Ford Crown Victoria Marked Police Cars. This specification was developed around the Police Interceptor package (720A). The specifications are written to meet the needs of the Virginia State Police; however, the contract resulting from this bid will be made available for use by any law enforcement agency or the Commonwealth and its political subdivisions. The requirements below are for the base vehicle. It should be noted that certain features are available only to the Virginia State Police.

All components, unless otherwise required by these specifications, shall be the standard or optional equipment specifically advertised and installed by the manufacturer for the police vehicle which the bidder proposes to furnish. The sole source of information in determining whether or not the equipment is specifically advertised for the vehicle being offered shall be the manufacturer's published police vehicle literature.

Any equipment called for in these specifications which is not listed by the manufacturer as standard or optional for the police model being offered is subject to buyer approval.

Vehicles and equipment must conform to the requirements set forth below. Minimum requirements are stated for certain equipment and may be exceeded, subject to buyer approval.

Model: 2005 Model, New, Ford Crown Victoria, 4 Door Sedan.

Engine: Must be 4.6L, V8,SOHC, 250 HP, Electronic Fuel Injection. Must be equipped with external oil cooler. (Factory installed.) (Gasoline Fuel).

Exhaust: Dual

Steering: Must be equipped with external cooler for fluid.

Rear axle: Standard for model offered. No limited slip.

Transmission: Must be automatic transmission specifically recommended by the manufacturer for engine being offered with column mounted selector and external fluid cooler. No mechanical low gear lock-out devices.

Wheelbase: 14.7 minimum.

Brakes: Power disc brakes on all wheels; with Anti-lock Braking System.

Alternator: 200-amp Max. Standard

Battery: Heavy duty, 12 volt, minimum 750 cold cranking amps at zero degree Fahrenheit.

Lights: All standard for vehicle offered. A trunk compartment light shall be controlled by a mercury switch with additional manual switch conveniently located in trunk compartment between mercury switch and light, for independent manual control, a minimum of 10 candlepower. A red

and white police map light of 15 candlepower shall be mounted in the ceiling between sun visors and be controlled by a separate switch adjacent to or on the light, independent from the door on/off switch.

Mirrors: Non-glare inside rear view with day and night adjustment; driver power remote control left and right outside mirrors.

Glass: All glass shall be standard factory tinted.

Windshield wiper: Electric, two speed, with intermittent wipe and washer system.

Air Conditioning: Factory installed.

Rear window defogger: Electric, factory installed.

Interior power trunk lid release: Shall be located to the left of steering column within easy reach of driver. The trunk lid shall not open when the ignition switch is in the off position.

Steering wheel: Tilt.

Horn: Dual electric.

License plate bracket: Vehicle to be equipped with front and rear license plate bracket.

Wheels and tires: The tire size must be P225/6OVR/16. speed rating "V", all-season steel belted blackwall radial. Vehicles shall be equipped with full sized wheel covers. The vehicles shall have adequate wheel well clearance to provide use of regular type tire chains on the driving wheel. All wheels must be specifically designed for police use.

Cigarette lighter: Required.

Grille: Black honeycomb.

Restraint system: Driver and passenger side air bags required.

Speedometer: The vehicle shall be equipped with a certified police speedometer. The speedometer face or dial shall be marked to measure in increments not to exceed 2 mph. The speedometer must register to at least 140 mph. The speed indicated by the speedometer shall be within 2mph of the actual speed of the vehicle as evidence by a calibrated radar device or dynamometer. This accuracy shall be maintained at actual speeds of 15 mph to 80 mph.

Front seats: Heavy-duty cloth bucket seats, driver's seat equipped with an anti-stab plate, (vinyl seats not acceptable) so installed as to provide maximum obtainable headroom and a minimum of 8" between seats. Both front seats to be adjustable to front and rear and maintain 8" clearance between seats in any adjusted position. No seats to be modified from factory specifications.

Rear seats: Cloth bench required.

Police Package: The vehicle shall be equipped with the manufacturer's standard police package, P71.

High capacity cooling system: Must include maximum capacity radiator, temperature controlled fan

and coolant recovery system. System must be protected against freezing with acceptable antifreeze/coolant to -35 degrees Fahrenheit.

Locking system: A single key shall fit all locks on the vehicle. Three (3) keys shall be shall be

provided for each vehicle. The lock codes on each vehicle different. The vehicle shall be factory equipped with a power door lock system.

Windows: Power - factory installed.

Speed control: Electronic, factory installed.

Radio: Factory installed -AM/FM stereo - includes four speakers.

Floor covering: Standard carpet for model being offered, to include front and rear floor mats, color keyed to match carpet. Any mats other than manufacturer's original equipment will not be accepted.

Body side molding: Vehicles shall be equipped with body side moldings, factory installed.

Performance: The top speed of the vehicle shall not exceed the speed ratings of the tires provided. An electronic speed limiter may be installed if necessary.

Radio noise suppression equipment: Shall be installed, as follows, on vehicle to meet buyers standards.

Radio Noise Suppression Package shall include as a minimum:

- 1) Resistor type spark plugs.
- 2) One inch braided bonding straps in the following locations:
 - A)- Front and rear of muffler or mufflers to frame.
 - B)- Tail pipe to frame at rear bracket.
 - C)- Each side of hood at hinge point.
 - D)- Each side of trunk lid at hinge points.
 - E)- Rear of engine to body at fire wall.

All vehicles purchased will have a high-band VHF (150-160 MHz) and low band (39 MHz) two way radio provided and installed by the purchaser. The vehicle operation must not be degraded due to the operation of the 100-watt transmitters into an antenna system with a VSWR of 2:1. The VHF receiver must not be degraded due to EMI/RFI from the electrical/electronic systems of the vehicle (computer, blower motors, fuel pump, ignition, ABS. etc.)

Anti-theft security system: Each vehicle shall be equipped with a Tremco Police Package Anti-

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Theft System or equal. The system shall automatically engage when the shift lever is placed into the "Park" position and prevent the unauthorized use of the vehicle. Also, the vehicle engine shall not stall if the system is accidentally activated while driving. The system shall disengage by a means that is not easily identified to an observer. The system may be dealer installed if not available from the manufacturer of the vehicles.

Emblems: The successful bidder shall not attach any advertising emblem or decal anywhere upon the vehicle.

Electrical: Strobe Bulbs, four shielded coaxial strobe conductor cables, 3 waterproof maxi fuses, wiring harnesses, power control centers, and alternating headlight flasher per Base Police Package 65A. Headlight flashers shall not operate when headlights are in use per Code of Virginia 46.2-1029.1.

Power supply for strobe bulbs: Must be approved by Ford Motor Company for use with the base wiring package. Power supply must be capable of switching front strobe off independently of rear strobes.

Spotlight: 6" minimum, inside control, clear sealed beam halogen, no mirror attached, to be mounted on the left "A" post, factory installed.

Service Manuals: One complete set of service/shop manuals and wiring diagrams for the current model year shall be delivered with the first car delivered to Virginia State Police.

Publications: The successful bidder must furnish the following:

- 1. New Vehicle Warranty Information Manual, New Vehicle Owner's Manual, Statement of Origin (MSO), Delayed Warranty Start Form, and any other such documents as necessary for delivery. These documents must accompany the vehicle when delivered. (1 copy each per vehicle)
- 2. Each vehicle must be invoiced separately.

Warranty: The warranty period must commence when vehicles are actually placed into service as evidenced by Purchaser's records, rather than commencing upon delivery. The warranty shall include the manufacturer's Bumper to Bumper Warranty (minimum 3 years or 36,000 miles). Also to include all standard manufacturer's vehicle warranty coverage warranty such as the Safety Restraint System, Corrosion Coverage Warranty, Emissions Defect Warranty, and Emissions Performance Warranty.

Dealer preparation: Vehicles must be delivered clean and complete and ready for service including a current Virginia State Inspection. New vehicle service preparation must be performed by the dealer according to the manufacturer's specifications. Vehicles delivered without proper dealer preparation must be picked up, serviced, and re-delivered by the dealer.

Pilot vehicle: <u>Available to Virginia State Police Only.</u> One (1) pilot vehicle (Blue & Gray) shall be built by the manufacturer for the purchaser's examination and approval before any further

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production of the remaining vehicles included in the order. All costs associated with pilot vehicle inspection are the responsibility of the vendor.

Fleet service program: <u>Standard on all VSP vehicles</u>. <u>Available as a no cost option to all other</u> <u>departments</u>. The vendor shall enroll all vehicles purchased in the Ford fleet Service Program (FSP) at no additional cost to the purchaser. This program shall provide vehicle repairs at Ford dealerships

at each dealer's respective warranty labor rates, using factory flat-rate labor times and warranty-rate labor pricing for Ford parts. The National Tire Program, Glass Program and 24 Hour Road Service Program of FSP are not desired. FSP is to remain effective for 10 years with unlimited mileage. Each locality wishing to participate in this program must submit a credit application to Ford Motor Company and get a credit line.

Delivery: No charge to any delivery point with a Richmond address. All other orders will be delivered as described elsewhere in the IFB. VSP vehicles shall be delivered to: Virginia Department of State Police, 7700 Midlothian Turnpike, Richmond, Virginia 23235; during Monday through Friday, 8:00 A.M. to 4:00 P.M., except on Official State Holidays. Deliveries at any other times shall be approved in advanced by the purchaser. Each vehicle delivered shall be checked for compliance with the specifications. If any deviations from the specifications, damage, or improper dealer preparation exist, the invoice will not be approved for payment until the vendor corrects all defects.

Emissions certification: Meets U. S. Government Standards.

Paint options/Interior Color: <u>Available to Virginia State Police Only.</u> The following paint scheme shall be standard for VSP unless otherwise directed by VSP.

Upper Color- Ford Blue Code LK Lower Color- Ford Silver/Gray Code TN Paint Break- Code 953 (option 2) hood, deck lid, roof - blue. Sides - silver/gray Bumper Covers- Ford Silver/Gray Interior color shall be gray unless otherwise directed by VSP.

2006 STATE CONTRACT 3000-60 POLICE INTERCEPTORS - MARKED

Standard Equipment on State Contract	
- Preferred Equipment Package	720A
- 4.6L EFI V-8 Engine, 250 hp.	99W
- Automatic 4-Speed Transmission	Std.
- Front Cloth Bucket Seats/Rear Cloth Bench	Std.
- Conventional Full Size Spare Tire	Std.
- Air Conditioning	Std.
- AM/FM Stereo w/4 Speakers	Std.
- Engine Hour Meter*	Std.
- Removable Headliner	Std.
- Overhead Dome Light	Std.
- Police Maplight	Std.
- Speedometer, Elect. Certified 0-140 mph	Std.
- Tilt Steering Wheel	Std.
- Alternator, High Output 200-amp Max.	Std.
- Axle Ratio, 3.27 non-limited slip 129 mph.	Std.
- Engine Oil Cooler	Std.
- Transmission Oil Cooler	Std.
- Tires, P235/55R17 Speed Rated *	Std.
- Wheels, 17" x 7.5", styled Steel Wheels *	Std.
- Front License Plate Bracket	153
- Ford Trunk Pack w/Kevlar Front	14T
- Driver Side Spotlamp, 6"	51A
- Speed Control	525
- Radio Noise Suppression	53M
- Driver/Front Passenger Side Impact Airbags	59M
- Decklid Release on Driver's Door, Ignition Feed	61H
- Heated Side Rearview Mirrors	61K
- Full Size Painted Wheel Covers	64N
- Ford 65A Base Police Package	65A
- Tutone Paint	953
- Body Side Moldings - Installed at Plant	96A
- Tremco Antitheft System	ECVDMLTVCV
- Soundoff Red LED/White Police Maplight	CV-INT
- Trunk Light Switch	
- Whelen Model # SA314P OR Federal Model # MS100 Siren Speaker *	
- 1" Deka 1" Bonding Straps 19"	19L
- Federal 6-Head Ricochet Power Supply	413106

^{*} NEW FOR 2006

NEW FOR 2006 STATE CONTRACT 3000-60 POLICE INTERCEPTOR - MARKED

New Standard Equipment

17" Steel Wheels with P235/55R 17" All-Season Tires

Engine Hour Meter

New Rear Windshield Radio Antenna replaces Rear Quarter Panel Mast Antenna Whelen Model # SA314P Siren Speaker or Federal Model # MS100 Siren Speaker

New Optional Equipment

Front Power Distribution Box - Available when deleting Base Police Package & Power Supply

Ford Police Packages 65W and 65N are now stand-alone options and do not require the 68P Complete Package

Ford Complete Police Equipment Package (68P)

Trunk Pig Tail Harness, Console Mounting Platform, Center Wiring Conduit, Hidden Door Lock Plungers,

Trunk Circulation Fan, Rubber Tie Down Strap, Dual Trunk Storage Boxes, Rear Slide-out Communicationd Tray Ford Base Police Visibility Package (65N)

Console Mounting Platform, Rear Fixed Trunk Tray, Rear LED Deck Lights, Visibility Switch Panel, Lighting Relay Center Ford Police Visibility Package (65W)

Contents Same as Ford Complete Police Package plus the following: Dual LED Rear Deck Lights, Visibility Switch Panel with 4-position slide switch, and 4 rocker switches. Controls strobes, LED's and alternating headlight flasher Capable of controlling 8 lighting functions. Installed with bracket to console.

Ford "Ready for the Road" Police Package (65U)

Contents Same as Ford Police Visibility Package (65W) plus Remote Smart Siren, Two Strobe GS1 Grille Lights, 100-Watt Siren Speaker, Lighting Siren Controller w/4 Position Slide Switch and 5 Siren Tones

Two Strobe Federal GS1 Grille Lights, 100-watt Siren/Speaker and Lighting/Siren Controller w/4 position slide switch 5 Siren Tones.

Ford Rear Trunk Slide-Out Communications Tray is now a stand-alone option.

NEW COLORS ADDED FOR 2006

- Smokestone Clearcoat Metallic
- Tungsten Clearcoat Metallic

COLORS DELETED FOR 2006

- Gold Ash Clearcoat Metallic
- Midnight Grey Clearcoat Metallic

INTERIOR COLOR CHANGES FOR 2006

- Light Camel (Tan) replaces Medium Parchment
- Medium Light Stone (Light Grey) replaces Light FlintCharcoal Black replaces Dark Charcoal

EXTERIOR	Available Exterior & Inte	erior Colors - Marked Un INTERIOR	it ONLY
	Charcoal Black	Light Camel	Med. Light Stone
- Arizona Beige Clearcoat		J	J
// Metallic	N/A	Available	Available
- Medium Brown Metallic			
Sheriff's Brown)	N/A	Available	N/A
 Light Tundra Clearcoat 			
/letallic	N/A	Available	Available
- Dark Blue Pearl			
Clearcoat Metallic	Availabe	Available	Available
- Smokestone Clearcoat			
Metallic	Availabe	N/A	Available
- Dark Toreador Red			
Clearcoat Metallic	Availabe	Available	Available
- Silver Birch Clearcoat			
<i>M</i> etallic	Availabe	N/A	Available
- Dark Blue	Availabe	N/A	Available
- Ice Blue Clearcoat			
Metallic	Availabe	N/A	Available
- Light Grey	Availabe	N/A	Available
- Silver Grey Metallic	Availabe	N/A	Available
- Tungsten Clearcoat			
/letallic	Availabe	N/A	Available
- Black Clearcoat	Availabe	Available	Available
 Vibrant White Clearcoat 	Availabe	Available	Available

Contract No. 3000-60 Crown Victoria, 2006

Price Sheet

OPTIONAL EQUIPMENT FOR	2006 STATE CONTRACT	2000 SO DOLICE INTEDCED	TODE MADKED
OPTIONAL EQUIPMENT FOR	2000 STATE CONTRACT	3000-60 POLICE INTERCEP	TORS - WARKED

	Order Code		
Base Vehicle: Ford Crown Victoria Police Interceptor - Marked	P71	\$	20,983.00
- Delete Special Paints & Vehicle Pilot Inspection Clause	-953	\$	(269.00)
- Delete Speed Control	-525	\$	(171.00)
- Delete Full Size Bolt0on Wheel Covers	64N	\$	(25.00)
- Delete Base Police Prep Package & Power Supply	65A	\$	(692.00)
- Delete Carpet, Add Heavy-duty Rubber Flooring	-128	\$	112.00
- Delete 1" Bonding Straps from hood & trunk lid	n/a	\$	(6.00)
- Delete Trunk Light Switch	n/a	\$	(5.30)
- Add 8-Way Power Driver's Seat	21A	\$	363.00
- Enroll Vehicle in Ford Fleet Service Program	n/a		No Charge
- Add Front Power Distribution Box	66F	\$	95.00
- Add Ford Complete Police Package (68P)	68P	\$	1,185.00
- Add Ford Base Police Visibility Package (65N)	65N	\$	1,287.00
- Add Ford Police Complete Visibility Package (65W)	65W	\$	2,102.00
- Add Ford "Ready for the Road" Police Package (65U)	65U	\$	2,965.00
- Add Rear Vinyl Bench Seat - Not Available w/Cloth Front Bench			
Seat	I	\$	65.00
- Add Cloth Front Bench Seat	Р	\$	95.00
- Add Limited Slip Rear Axle - 3.27 Ratio	45C	\$	125.00
- Add Limited Slip Rear Axle - 3.55 Ratio	730A	\$	163.00
- Add Courtesy Lamp Disable	478	\$	23.00
- Add Dual 6" Spotlight (Driver and Passenger Side)	51Y	\$	190.00
- Add Single Fleet Key - All Vehicles Keyed Alike	n/a	\$	50.00
- Add Power Adjustable Pedals	59C	\$	120.00
- Add Silicone Hoses w/Aircraft Clamps	177	\$	305.00
- Add Front-end Alignment	n/a	\$	45.00
- Add AM/FM Radio w/Cassette	58H	\$	185.00
- Add Chrome Grille, replaces Black Honey Comb Grille	VSO	\$	48.00
- Rear Door Handles Inoperative, Power Lock Control Front Seat		•	
ONLY	157	\$	25.00
- Rear Power Windows Disabled (Included w/68P, 65N and 65U Pkgs.)	948	\$	25.00
- Add Ford Dual Media AM/FM Stereo Cassette w/Single CD	Dual Media	\$	495.00
- Add Reverse Sensing System	Rostra	\$	272.00
- Add Ford Keyless Entry System - Does NOT include Touch Pad	CS	\$	224.00
- Add Ford LED Rear Deck Lights	KO1440	\$	491.00
- Add Ford Slide-out Communications Trunk Tray	KCV133172	\$	469.00
- Add Fire Suppression System	60S	\$	2,225.00
- Add Special Paint Option #27P14 Blue & White w/Matching Bumpers	VPO	\$	842.00
- Add Easy Care Powertrain Extended Warranty 5 yrs./75,000 miles	n/a	\$	975.00
w/ \$100.00 Deductible	II/a	Ψ	973.00
- Add Easy Care Powertrain Extended Warranty 3 yrs./100,000 miles	n/a	\$	1,178.00
w/ \$100.00 Deductible	11/ C	Ψ	1,170.00
- Ford Service Manuals w/Wiring Diagrams	n/a	\$	165.00
. 5.5 55.1.55anddio Withing Diagramo	11/4	Ψ	100.00

^{*} NEW FOR 2006

Options: Unless an option is specifically identified in the bid as a dealer installed option, all options shall be factory installed. Further if the factory installed option includes more features than specified in the bid, the additional features shall be considered as required by the resulting contract.

Vehicle to be furnished shall conform to all applicable Federal and Motor Vehicle Safety Standards and all equipment shall conform to Title 46.2, Chapter 10, of the Code of Virginia and shall include a valid State Inspector Sticker. No dealer identifications such as sticker, decal, metal emblem and so forth will be accepted on automobiles furnished under this contract.

New vehicle preparation must be performed by dealer prior to delivery. Include in bid the cost of usual pre-delivery inspections.

Warranty: 36 Months /36000 Miles

Colors: All Vehicles shall be available in any of the manufacturer's standard colors.

TAXES: No Federal Tax is to be included in bid, including tires. Tax Exemption Registration number will be furnished.

LICENSE: Thirty day license tags shall be furnished with the vehicle.

TITLE PAPERS: All papers for titling purposes shall be delivered with the vehicle.

DELIVERY: Vehicles shall be delivered to the various state agencies, cities, counties, towns, and political subdivisions throughout the State as required. For bidding purposes only, quote delivery to 805 E. Broad Street, Richmond, Va. 23219. (If your mailing address is Richmond, VA delivery charges are included in the base price of vehicle). The ordering entity will pay 60 cents per mile for mileage in excess of the distance from the dealer's location to 805 E. Broad street, Richmond, Va. 23219. A 60 cents per mile credit will apply if the distance is less than the mileage to 805 E. Broad Street. Mileage will be determined based on Yahoo.com, (map, driving direction). Mileage shall be calculated between the dealer's address and the delivery address. Delivery will be accepted between the hours of 8:15 A.M. and 4:30 P.M., Monday through Friday, except holiday.